



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL AND REGULAR MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, December 01, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 1st day of December, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL MEETING

Mayor Riley called the Special City Council Meeting to order at 6:01 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Carmen Sanchez, Monica Alcocer, Benny Martinez and David Jordan.

Also in attendance were:

City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, Communication Director Darrick Green, Community Development Director Elizabeth Carol, Public Works Director Melinda Moritz, Fire Chief Luis Valdez, Police Chief Randall Wallace and Assistant Police Chief Ray Lacy.

The City Council shall meet in Executive Session under Texas Local Government Code §551.074 *Personnel Matters* to conduct and discuss the following interview:

- **City of Leon Valley Economic Development Corporation Board:**
 - 6:00 p.m. – Joseph Nazaroff

The City Council went into Executive Session at 6:02 p.m.

Reconvene into Open Session and take action on issues discussed in Executive Session if necessary.

The City Council reconvened into Open Session at 7:05 p.m. No action was taken.

Adjournment

Mayor Riley announced the meeting adjourned at 7:06 p.m.

REGULAR CITY COUNCIL MEETING

Mayor Riley called the Regular City Council Meeting to order at 7:06 p.m. and asked Council Member David Edwards to lead the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Carmen Sanchez, Monica Alcocer, Benny Martinez and David Jordan.

Also in attendance were:

City Manager Kelly Kuentler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Communication Director Darrick Green, Community Development Director Elizabeth Carol, Public Works Director Melinda Moritz, Fire Chief Luis Valdez, Police Chief Randall Wallace and Assistant Police Chief Ray Lacy.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked if any of the Council Members wished to pull any item from the Consent Agenda for discussion. There being no item pulled the Mayor proceeded to citizens to be heard.

- Mayor Marcella Meffert, 6532 Adair Dr., spoke in support of naming the rooms of the Leon Valley Public Library as recommended by the Library Board of Trustees.
- Rita Burnside, 6938 Forest Way, also spoke in support of naming the rooms of the Leon Valley Public Library as recommended by the Library Board of Trustees.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) **October 05, 2015 Special City Council Meeting**
- b) **October 26, 2015 Special City Council Meeting**
- c) **November 07, 2015 Special City Council Work Session**
- d) **November 16, Special City Council Meeting**
- e) **November 17, 2015 Special and Regular City Council Meeting**

Discussion and possible action on the approval of a waiver for the deposit and rental fees related to the use of the Leon Valley Community Center as requested by Representative Justin Rodriguez for a Holiday Party for House District 125. M&C #2015-12-01-01 (E. Carol)

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to approve Consent Agenda Item #7 (October 5th, October 26th, November 7th, November 16th and November 17th, 2015 City Council Minutes) and Item #8 (Community Center Waiver Request – State Representative Justin Rodriguez) as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA**Discussion and presentation from MDLG & Company's update on the Leon Valley Holiday Fest. M&C #2015-12-01-02 (E. Carol)**

Mike DeLaGarza gave a presentation on the Leon Valley Holiday Fest which is scheduled for Sunday, December 13, 2015 from 1:00 p.m. to 7:00 p.m. at the Leon Valley Community Center.

Discussion and possible action on Resolution No. 15-038R appointing members to the City of Leon Valley Economic Development Corporation in accordance with Ordinance No. 2014-01-13-02. M&C 2015-12-01-03 (S. Passailaigue)

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to appoint Joseph Nazarov to Place 1; Michael McCarley to Place 5; Larry Proffitt to Place 6; Gayle Monnig to Place 7 and contingent upon the CoLVEDC Articles of Incorporation being amended to add two (2) Alternate positions: Manuel Rubio to Alternate 1 and Marian Slaughter to Alternate 2. Upon a vote of four (4) for and none (0) opposed and with Council Member David Edwards abstaining, Mayor Riley announced the motion carried.

Discussion and possible action to name rooms at the Leon Valley Public Library. M&C #2015-12-01-04 (S. Underwood)

Leon Valley Public Library Director Sandy Underwood presented this item seeking City Council consideration to name rooms at the Leon Valley Public Library. Director Underwood said that Peggy Bissett was the first employee of the Leon Valley Public Library over 30 years ago. After her retirement, her dedication to the library continued as evidenced by her involvement with the Friends Group as well as participation in the Trustee Board of the Library until her passing. In Peggy's honor as the first employee, the Board would like to name the library meeting room, THE PEGGY BISSETT MEETING ROOM. Director Underwood continued with the naming of the Children's Wing saying Joyce Trent was the first Librarian of the Leon Valley Public Library and her vision of a children's wing became reality in 2013. Her creativity and design of Library operation made the library a widely recognized (as evidenced by numerous awards) and essential community resource. Joyce was responsible for the original library design that included footprints for two expansions, the first being the current Young Adult and Archives area, the second the Children's Wing. Through grants, she raised significant funds that contributed to the construction and the majority of the furnishings, décor, and overall welcoming and learning atmosphere for children. In Joyce's honor, the Board would like to name the children's wing, THE JOYCE MILLER TRENT CHILDREN'S WING.

Director Underwood concluded her presentation adding that the Leon Valley Public Library Trustee Board recommends that the Council approve the rooms being named in honor of those that have given above and beyond, contributed to the betterment of the entire community thru the excellence of the Leon Valley Public Library.

City Attorney Patrick Bernal said this request is not in any conflict with Ordinance No.2013-10-14-03 which addresses the naming of City buildings and streets.

Mayor Marcella Meffert made a donation to cover the cost of the dedication plaques.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to name the Leon Valley Public Library children's wing, *THE JOYCE MILLER TRENT CHILDREN'S WING*; and the Leon Valley Public Library meeting room, *THE PEGGY BISSETT MEETING ROOM*. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action authorizing the City Manager to enter into an agreement with the American Textile Recycle Service (ATRS) to allow three (3) recycling donation boxes for five years and for ATRS to provide the City of Leon Valley .02 cents per pound. M&C #2015-12-01-05 (E. Carol)

Community Development Director Elizabeth Carol informed the City Council that in 2011 the City entered into an agreement to allow American Textile Recycle Service (ATRS) to have one (1) donation station on El Verde Road, across the street from City Hall. The box was removed earlier this year and ATRS has recently requested to negotiate a new contract and install three new boxes in the community at the following locations: 1) Community and Conference Center, 6427 Evers Road; 2) City Hall Complex 6400 El Verde Road; and 3) Public Works, 6429 Evers Road.

Community Development Director Carol said the current Zoning Permitted Use Table does not include a use on behalf of "unattended donation stations". The closest use would be an "attended donation station" which is only allowed outright in the I-1 (Light Industrial District) and requires a Specific Use Permit (SUP) in B-2 or B-3 (Business Districts). Since these locations are proposed to be located on City property, the Land Use SUP provisions would not be applicable. Typical concerns associated with the proposed land use include graffiti and illegal dumping. ATRS has included a three time a week pick-up schedule in their contract, will utilize tamper proof chutes and has committed to removing debris within ten feet of the recycling container. In addition, Code Compliance will issue warning and citations as needed.

Community Development Director Carol said staff recommends approval of the request with the following conditions: 1) Each site be limited to one (1) donation station box; 2) Sign size limited to 25% of wall area, in accordance with existing sign ordinance; and 3) The donation bins shall be constructed of a chip and flake resistant metal and generally black or dark gray-green in color, in accordance with the standards identified in the overlay district.

Mr. Jim Bruno of American Textile Recycle Services (ATRS) was present to answer questions.

Council Member Benny Martinez said he would like to see a line be added next to the City Manager's name in order for the Mayor to sign the contract.

Mr. Bruno informed the City Council that there is a twice a week pick up of the items and a daily drive by to check on the bins. Mr. Bruno agreed to a Council request to have undesirable items that might be left outside of the bins would be picked up on a daily basis and to include other textiles.

- Olen Yarnell, 7230 Sulky Ln., asked about placement on commercial property.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to authorize the City Manager to enter into the agreement with American Textile Recycle Service (ATRS) to allow three (3) recycling donation boxes for five years and for ATRS to provide the City of Leon Valley .02 cents per pound and to designate the location of said recycling donation boxes. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on Evers Road sidewalk funding. M&C #2015-12-01-06 (M. Moritz)

Public Works Director Melinda Moritz presented in an effort to provide an explanation of funding for the Evers Road sidewalk rehabilitation project. Public Works Director Moritz began by saying that in June of 2015, the City received a notice of noncompliance from the Office of Civil Rights at the Federal Highway Administration, stating that the sidewalks along Evers Road were not ADA compliant. The notice stated that by law, the City must bring these sidewalks into compliance and that a plan for doing so must be submitted. The City Manager directed Public Works to create a phased plan for coming into compliance over a two year period. It was decided to work on the south bound side, or Park side, of Evers Road the first year. The south bound side of Evers Road is missing several sections of sidewalks, as our subdivision code mandates that the owners of property actually construct the sidewalks at the time of platting or building, and there is a large undeveloped parcel at Evers and Seneca. The portion of Evers Road at Adair and along Castle Estates has little to no available right of way and large electrical transmission poles take up what room is there. The north bound side of Evers Road will be more costly as there are several retaining walls to be built, as well as existing retaining walls that have to be reconstructed, and then areas where passing pads must be installed. Plans for construction are being developed for bid. Once bids have been received and a contractor approved by City Council, the work can begin.

Public Works Director Moritz added that the Fiscal Impact is that a preliminary estimate was created that gave a cost of \$333,045 for construction and \$59,948 for engineering, for a total cost of \$392,993. The Council approved funding in the amount of \$120,000 from the General Fund in Fiscal Year 2016 for the first phase. In June of 2015, the legislature approved the use of Street Maintenance Tax funds to replace existing sidewalks; however, if used, this will reduce the funds available for street maintenance.

Public Works Director Moritz concluded saying that staff recommends continuing with the original plan of phasing the project, approve funding in Fiscal Year 2017 for completion, and fund both phases with monies from the General Fund.

There was a consensus among members of the City Council to take no action at this time but instead, to discuss this with the State and see if we can amend this to a three (3) year plan. Then bring it back to City Council for further discussion and possible action.

Discussion and possible action on Ordinance No. 15-028, an ordinance amending Article 1 Park Ordinance, Revising Section 1.09.011 "Penalties" to be Section 1.09.012

“Penalties”, and Adding a New Section 1.09.011 “Variances”. M&C #2015-12-01-07 (M. Moritz)

Public Works Director Melinda Moritz presented this item with the purpose of seeking City Council consideration of an amendment to the Park Code, which will allow the City Council to consider variances to the strict enforcement of the Parks and Recreation ordinance. From time to time, Staff receives requests from the public for events at the park, which are not allowed per the Park Code. The Parks and Recreation ordinance does not have any provision for the granting of a variance. Adding this new section would allow the City Council to hear these requests.

Public Works Director Moritz told the City Council that the Park Commission has recommended approval of this procedure. Staff has also recommended that the City Council approve Ordinance No. 15-028, an amendment to Article 1.09 Parks and Recreation, to change the numbering of Section 1.09.011 “Penalties” to 1.09.012, and to add a new Section 1.09.011 “Variances”, with recommended text.

A motion was made by Council Member David Jordan and seconded by Council Member Monica Alcocer, to adopt Ordinance No. 15-028 as captioned. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action of approval of contract extension for San Antonio Pool Management, Inc. to provide management and maintenance services at The Leon Valley Community Swimming Pool for the 2016 pool regular and winter seasons. M&C #2015-12-01-08 (M. Moritz)

Public Works Director Melinda Moritz presented this item seeking City Council’s consideration in extending the contract with San Antonio Pool Management, Inc. to provide swimming pool management services for the 2016 swimming pool regular and off-season pool management and maintenance. San Antonio Pool Management, Inc. was hired through a proposal process in May of 2013. The contract allows for an extension to the contract for a period of three years, with Council approval. This will be the third year. The company has been exceptionally responsive to the operations of the pool and has provided good, sound management services. Funding for the contract was approved by City Council in the 2015-2016 budget; however, the company has increased their fees, due to increases in salaries. The overage can be absorbed within the current budget. Public Works Director Moritz informed the Council that the Fiscal Year 2016 budgeted amount is \$45,000 and San Antonio Pool Management’s proposal is \$46,302 (\$43,852 season + \$2450 off-season) with a deficit of \$1302.

Staff is recommending the approval of the contract extension for San Antonio Pool Management, Inc. to manage the Leon Valley Community Pool for the 2016 pool regular and winter seasons.

Council Member David Jordan request that the revenue that San Antonio Pool Management, Inc. took in and were able to keep be brought back to City Council for review at the December 15th City Council meeting.

City Attorney Patrick Bernal expressed his concern with the provision of indemnity as well as some conflicting insurance issues and would like to amend the contract in that regard.

A motion was made by Council Member Carmen Sanchez and seconded by Council Member Monica Alcocer, to approve the contract extension for San Antonio Pool Management, Inc. to provide management and maintenance services at The Leon Valley Community Swimming Pool for the 2016 pool regular and winter seasons contingent upon the City Attorney's amendments to the indemnity/insurance provision. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action of the Roles and Responsibilities of the Mayor, City Council and City Manager. M&C #2015-12-01-09 (K. Kuenstler)

City Manager Kelly Kuenstler presented the item in response to the recent City Council Retreat.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to accept the Roles and Responsibilities of the Mayor, City Council and City Manager as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

Presentation, discussion and possible action on a Proposed Body Armor Policy for the Leon Valley Police Department. M&C #2015-12-01-10 (R. Wallace)

Chief of Police Randall Wallace presented this item as part of the current budget; the City Council approved the purchase of body armor for all the full-time Officers in the Police Department. This purchase will be the third time the City has purchased the body armor, before this it was up to the individual officer to make the purchase either outright or using their clothing allowance (which did not cover the entire cost). This purchase is to replace body armor that has exceeded the five year life span and is also to purchase body armor for the officers who currently do not have any. The Police Departments current Body Armor Policy has been modified to make the wearing of body armor mandatory for uniformed officers. The first City purchase the usage was mandatory but this was changed at the time of the second purchase. For the second purchase, officers were not required to participate. The only exception to wearing the body armor is a physical condition that exists that would prevent this. This condition will require a Doctors excuse. Non-uniformed personnel will be mandated to wear their vest when they serve a search or arrest warrant or when they anticipate becoming involved in a potentially confrontation situation. Nothing in the policy would prohibit the non-uniformed personnel from wearing their vest on a daily basis.

Chief Wallace continued by saying that the Police Department is purchasing the body armor using the Texas Smartbuy cooperative purchasing program. This will satisfy all legal requirements for the purchase. The vest most officers nationwide purchase is a level II. We are giving our officers the option of upgrading, at no cost to themselves, to the level III-A, of which all but one has taken advantage of. The advantage in increased protection levels from II to III-A is not so much protection from penetration of pistol fire, but a significant reduction in the blunt trauma received. Chief Wallace said that the total cost would be \$39,000 which would come out of the Forfeiture Fund.

Staff recommends the approval of this agreement will directly impact Strategic Goal Number 7, "Pursue Revenue Enhancements to Enhance City Operations". By utilizing forfeiture funds to purchase equipment for the Police Department the financial burden is not placed within the General Fund.

City Manager Kuenstler thanked Council Member David Jordan for his assistance with this policy. City Manager Kuenstler added that there is a correction to "B" needs to read "provide body armor to all full time officers." Chief Wallace concurred and said that change had been made.

A motion was made by Council Member David Jordan and seconded by Council Member Monica Alcocer, to accept the Leon Valley Police Department Body Armor Policy for the full time officers and to come back at a later date with a policy for reserve officers. Upon a unanimous vote, Mayor Riley announced the motion carried.

Chief Wallace asked for clarification on whether or not the City Council's direction is that for employees who have been with the City for five (5) or more years, the armor is purchased by the City and that those employed with the City between one (1) and five (5) years, the employee will purchase the armor and the City will reimburse for each incremental year. Council Member Alcocer said that needs to be worked on.

Presentation, discussion and possible action of the Body Worn Digital Recording Systems Policy from the Police Department; and approval of Ordinance No. 15-029, a Budget Adjustment related to purchase Body Worn Digital Recorders for each Police Officer assigned to patrol. M&C #2015-12-01-11 (R. Wallace)

Chief of Police Randall Wallace presented this item as well for the use of Body Worn Digital Recording (BWDR) system which provides an unbiased audio/visual recording of events that our Police Officers encounter. These recordings can be useful for the documentation of evidence, the preparation of offense reports, and future court testimony. These recordings can also protect employees from false allegations of misconduct and be of use when debriefing incidents or evaluating performance. The Police Department will issue a BWDR to each officer who is engaged in traffic or highway patrol, otherwise regularly detain or stop motor vehicles, or are primary responders to calls for assistance from the public. While we cannot describe each situation that the system may be used, it will be used when the officers have detained or arrested a person, are attempting to detain or arrest a person, or by the nature of the call are likely to detain or arrest a person. Once the BWDR system is activated it shall remain on until the incident has concluded. Conclusion of an incident has occurred when all arrests have been made and arrestees have been transported; and all witnesses and victims have been interviewed. Recording may cease if no further law enforcement action is likely to occur. Chief Wallace added that it should be noted that these BWDR systems are above and beyond the current recording system we have in our vehicles. The BWDR will not replace the car cameras.

The City has received a quote from Coban Technologies for the purchase of 20 BWDR systems. The total for these will be \$20,500.00. This will give each officer, taking into account future planned hires, a device along with having two extras. Coban Technologies is the vendor

for our car camera systems and the two systems will share the backend side of the technology, thereby negating the necessity to purchase this for the BWDR's. The cost for the body cameras is \$20,500 to be taken from the Police Forfeiture Fund.

Staff is recommending the approval of the Leon Valley Police Department Body Worn Digital Recording Systems Policy; and the adoption of Ordinance No. 15-029, a budget adjustment that would provide for the purchase of the body cameras.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan, to approve of the Body Worn Digital Recording Systems Policy from the Police Department; and approval of Ordinance No. 15-029, a Budget Adjustment related to purchase Body Worn Digital Recorders for each Police Officer assigned to patrol. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action authorizing the City Manager to enter into an agreement with the City of Helotes for dispatch services. M&C #2015-12-01-12 (K. Kuenstler)

City Manager Kelly Kuenstler presented the most recent proposed agreement for dispatch services between the City of Leon Valley and the City of Helotes. City Manager Kuenstler added that the citizens of the City of Leon Valley should enjoy an enhanced dispatch service when they are combined with the City of Helotes. The joining of dispatch services with the City of Helotes is anticipated to result in an annual savings to the City of Leon Valley in the approximate amount of \$253,489 during the upcoming fiscal year.

Staff is recommending that City Council authorize the City Manager to enter into an agreement with the City of Helotes for dispatch services.

A motion was made by Council Member David Jordan and seconded by Council Member Benny Martinez, to authorize the City Manager to enter into an agreement with the City of Helotes for dispatch services as amended by the City Manager. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on Resolution No. 15-039R casting a vote by the City of Leon Valley City Council for the Bexar Appraisal District Board of Directors for 2016-2017. M&C #2015-12-01-13 (S. Passailaigue)

A motion was made by Council Member David Edwards and seconded by Council Member David Jordan, to give eight (8) votes to George Torres for the Bexar Appraisal District Board of Directors for 2016-2017. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on submission of an application to Solar Host SA to provide solar energy to the municipal buildings within the City of Leon Valley. M&C #2015-12-01-14 (K. Kuenstler)

City Manager Kelly Kuenstler presented this item to City Council beginning by telling them that there is no charge for the system installation & maintenance. There is also a credit of \$0.03 per kilowatt-hour for every kilowatt-hour that the system generates. How many kilowatts the

system will generate is unknown. For information purposes, current electricity bills at the Fire Department run approximately \$10,800 per year and \$4,800 per year at City Hall.

Staff is recommending that City Council authorize the City Manager to submit an application to Solar Host SA for a free solar system to be housed on the roof of City Hall, the Fire Department and/or any other city building. This will require an assessment of the structure and build of the new roof that has been installed on both buildings.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan, to authorize the City Manager to submit an application to Solar Host SA for a free solar system to be housed on the roof of City Hall, the Fire Department and/or any other city building. Upon a unanimous vote, Mayor Riley announced the motion carried.

Mayor Riley request that the total savings seen as a result of solar panels being installed on the Community Center be brought back to City Council. City Manager Kuenstler agreed to do that.

Discussion and possible action on a Preliminary Draft Town Hall Meeting agenda with a Final Draft Town Hall Meeting agenda set to come back to City Council on December 15th. M&C #2015-12-01-15 (K. Kuenstler)

There was a discussion of the proposed topics of discussion followed by a consensus among City Council members that the following items would be topics of discussion at the January 23, 2016 Town Hall Meeting: Update on Emergency Preparedness – Billy, Leon Valley Fire Department; Public Private Partnership – Present draft MOU for citizen input; Police Enforcement & Presence; Forest Oaks Pool; and Hike & Bike Trail.

The other items such as Home Rule, 5 Yr. Strategic Plan for Leon Valley Public Library, Report on Evers Road, and Clean Up, Fix Up Day and Beautification Awards would be discussed during future meetings.

City Manager's Report:

- a) Department Reports
- b) Approved Minutes from Boards, Commissions and Committees
- c) Future Agenda Items:
 - Communication/Media Policy
 - Physical Fitness Policy
 - Call of the May 2016 General Election
 - Linkwood Sidewalk Discussion
 - Water and Sewer Rate Study
 - Brainstorming Work Session on Huebner Creek
- d) Upcoming Important Events:
 - 27th Annual Breakfast with Santa, Community Center, December 5th from 8:00 a.m. until 10:30 a.m.

- **Beethoven Christmas Concert, Community Center, December 13th at 2:30 p.m.**
- **Holiday Festival, Library and Community Center, December 13th**
- **Town Hall Meeting, Conference Center, January 23, 2016 from 8:30 a.m. until 12:30 p.m.**
- **City Closure, December 24th through January 1st in observation of the holidays (except for emergency personnel).**
- **Holiday Library hours of operation:**
 - **December 24th -25th – Closed**
 - **December 26th – Open 10am-2pm**
 - **December 27th-28th – Closed**
 - **December 29th – Open 10am-8pm**
 - **December 30th – Open 10am-6pm**
 - **December 31st – Open 10am-5pm**
 - **January 1st - Closed**
 - **January 2nd – Open 10am-2pm**

City Manager Kuenstler reminded everyone of the upcoming agenda items as well as upcoming City events. Other items mentioned were that twenty-seven applications were received for city attorney and of those four or five will be interviewed next Wednesday at 3:00 p.m.; the new water rates would be effective January 01, 2016; Estimate is coming soon on the Kinman House remodel; and that SAMCO will be doing a water system survey in the next two weeks.

City Manager Kuenstler, members of City Council and guests gave Mayor Riley a birthday cake and sang "Happy Birthday" to her.

Citizens to be Heard.

- Olen Yarnell, 7230 Sulky Ln., thanked the Chiefs for the Next Door updates. Mr. Yarnell also informed everyone that the December Zoning Commission meeting was cancelled.

Announcements by the Mayor and Council Members

Council Member Benny Martinez informed everyone that the Leon Valley Fire Department would be hosting the next Chamber luncheon.

Council Member David Jordan thanked both Chiefs for taking care of their staff and keeping safety as a priority.

Mayor Riley read aloud a letter received from Commander Dale Barnett in appreciation for the Walk with the Commander event in the park. Mayor Riley also wished everyone a happy and safe holiday and told everyone that she would be out of town for the December 15th Regular City Council meeting and that Mayor Pro Tem Carmen Sanchez will be filling in for her.

Adjournment.

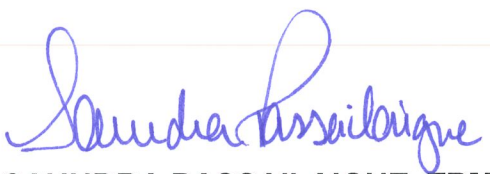
Mayor Riley announced the meeting adjourned at 10:10 p.m.

These minutes approved by the Leon Valley City Council on the 15th of December, 2015.

APPROVED



CARMEN SANCHEZ
MAYOR PRO-TEM

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

